

Dr. J. Barua
DRC
8/8/25
14/8/25



GOVT. OF ASSAM

OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM

KAHILIPARA GUWAHATI

e-mail: directorhigherassam123@gmail.com

No. DHE/PA/Misc/01/25/118

Dated Kahilipara, the 14th August, 2025

From:- Smti. Gayatri Naiding, A.E.S.
Joint Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To, All Registrars of Assam State Universities.
All Principals of Govt./Provincialized/ Autonomous/PDUAM/Govt.
Model Colleges of Assam.

Subject: Regarding Mandatory Completion of Minimum Three Courses on iGOT
(Integrated Government Online Training) Portal.

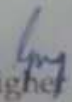
Sir/Madam

With reference to the subject cited above, I am directed to inform you that all faculty and staff members are required to complete the minimum three courses (copy enclosed) that are registered on the iGOT (Integrated Government Online Training) Portal within 2 days.

You request you to kindly completion of these courses by the concerned faculty and staff members of your institutions to increase active users and improve learner engagement in the said portal.

This is for your kind information and necessary action..

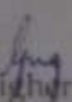
Yours faithfully


Joint Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No. DHE/PA/Misc/01/25/118-A Dated Kahilipara, the 14th August, 2025

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-06 for kind information.


Joint Director of Higher Education, Assam
Kahilipara, Guwahati-19.

A SUGGESTIVE LIST OF IGoT COURSES TO BE ENROLLED AND COMPLETED BY REGISTERED USERS

SL NO	NAME OF THE COURSE	COMPETENCY	DURATION OF THE COURSE	COURSE PROVIDER
1	CODE OF CONDUCT FOR GOVERNMENT EMPLOYEES	FUNCTIONAL	35 MINUTES	ISTM
2	PERSONAL AND PROFESSIONAL EFFECTIVENESS	BEHAVIOURAL	1 HR 35 MINUTES	DOPT
3	DEVELOPING EFFECTIVE SOFT SKILLS	BEHAVIOURAL	39 MINUTES	CRPF
4	TIME MANAGEMENT SKILLS	FUNCTIONAL	29 MINUTES	INDIAN RAILWAY INSTITUTE OF TRANSPORT MANAGEMENT
5	PERSONAL AND ORGANIZATIONAL VALUE	BEHAVIOURAL	55 MINUTES	DOPT
6	PROCUREMENT PROCESS ON GEM FOR PRODUCTS	DOMAIN	1HR 7 MINUTES	GEM
7	COMMUNICATION SKILLS	BEHAVIOURAL	1 HR 21 MINUTES	IIT- KANPUR
8	YOGA BREAK AT WORKPLACE	BEHAVIOURAL	27 MINUTES	BY MORARJI DESAI NATIONAL INSTITUTE OF YOGA (MDNIY)
9	PERSONAL FINANCE	FUNCTIONAL	58 MINUTES	ZERODHA
10	STRESS MANAGEMENT	BEHAVIOURAL	35 MINUTES	DOPT